



Job Title: Equipment Manager
Location: 140 S Wise Street Arlington VA 22204
Job Type: Full-Time
Reports To: Operations Director

Overview:

We are seeking a reliable and detail-oriented individual to join our team as a full-time Equipment Manager. This key role involves not only the setup of portable soccer goals but also managing the inventory and tracking of all Arlington Soccer equipment, ensuring our events are well-organized and fully equipped.

Responsibilities:

- Transport, set up, and break down portable soccer goals and other equipment at various event locations across Arlington County.
- Oversee and maintain an accurate inventory of all soccer equipment, including portable goals, balls, uniforms, and other event gear.
- Track the condition and availability of equipment, ensuring regular maintenance and repairs are conducted as needed.
- Work closely with event coordinators to ensure the proper placement and secure setup of equipment.
- Develop and maintain an organized system for storing, distributing, and retrieving equipment to ensure it is available when needed.
- Collaborate with coaches and staff to assess equipment needs and address any issues promptly.
- Ensure all equipment is handled with care and in accordance with safety standards.
- Manage equipment logistics, coordinating the timely delivery and return of items to various sites.

Qualifications:

- Reliable transportation to travel between event locations.
- Ability to lift and carry equipment weighing 25-30 pounds.
- Full-time availability, Monday through Friday, from 2 PM to 10 PM, with some weekend work as needed.
- Strong organizational skills and attention to detail, particularly in inventory management and record-keeping.
- Physically fit to handle the demands of the role.
- Excellent communication skills and the ability to work well with event coordinators, coaches, and staff.
- Experience with inventory management systems (preferred but not required).

**What We Offer:**

- Full-time position (40 hours per week).
- Competitive salary based on experience.
- Comprehensive benefits package including medical, dental, 401k, and education reimbursement.
- Opportunities for professional development and growth.
- A dynamic work environment
- The chance to have a significant impact on the local soccer community.

Interested candidates should submit a resume and cover letter detailing their qualifications and experience to frankdemarco@arlingtonsoccer.com .

About Arlington Soccer Association:

Arlington Soccer Association is a 501(c)(3) non-profit youth soccer organization that has served the Arlington, Virginia, community for over 50 years. We provide recreational, developmental, and competitive soccer programming to over 10,000 players each year. Our mission is to offer the best soccer experiences, fostering player and personal growth on and off the field.